



John of Rolleston Primary School

A member of Central Co-operative Learning Trust

Chapel Lane
Rolleston on Dove
Burton on Trent
Staffordshire
DE13 9AG

Headteacher: Mr I Bateman
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FAO: Year One and Two Parents/Carers

HOME TIME COLLECTION - ACADEMIC YEAR 2018/19

At John of Rolleston we take your child's safety at the end of the school day very seriously. Children will not be allowed to leave the school with anyone other than a parent unless we have had prior permission.

If this is the case, then please could you therefore complete the slip below and return to school as soon as possible. Please only include names of people who will regularly collect your child and advise the office if this changes. Please inform a member of staff if someone is to collect your child as a one-off and give the password, if required.

If the form is not returned, then you will need to inform the member of staff on the gate each time someone other than a parent will be collecting your child from school.

Please note even if you completed this form last year, we require it to be completed again for this academic year.

Thank you

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Child's Name: Class/Year:

I give permission for the following people to collect my child at the end of the school day for the academic year starting in September 2018 or until I give further notice:

- 1. _____ Relationship to child: _____
- 2. _____ Relationship to child: _____
- 3. _____ Relationship to child: _____

I will inform the school immediately if any of the named people can no longer collect my child.

I understand that my child will not be released from school unless my child is being collected by their parent/s or named persons as stated above or as advised on an adhoc basis.

Signed: _____ Name: _____ Date: _____

